

MANAGEMENT SUPPORT

Fees, Fines and Charges

Schedule 1

School Meal Prices*:

For School Year:	2021-22	2022-23	2023-24	2024-25
Breakfast Prices				
• Student Full Price Elementary/Middle & High	\$1.25/\$1.50	\$1.50/\$1.75	\$1.75/\$2.00	\$1.90/\$2.15
• Reduced, all grades			\$0	\$0
• Adult	\$2.00	\$2.00	\$2.50	\$2.65
Lunch Prices (includes one milk)				
• Student Full Price Elementary/Middle & High	\$3.00/\$3.25	\$3.25/\$3.50	\$3.50/\$3.75	\$3.65/\$3.90
• Reduced, all grades	\$0	\$0	\$0	\$0
• Adult combo with beverage	\$4.25	\$4.85	\$5.00	\$5.15
• Adult combo without beverage	\$4.00	\$4.60	\$4.75	\$4.90
• Milk a la carte	\$0.55	\$0.60	\$0.60	\$0.60
<i>Miscellaneous other a la carte prices as-set by the Director Food & Nutrition Services.</i>				

*See district [website](#) for a list of schools participating in Community Eligibility Provision (CEP)

Student Fees: ([Board Policy 3520/Procedure 3520P](#))

For School Year:	2021-22	2022-23	2023-24	2024-25
Advanced Placement Test Fee Current rate as set by College Board * Late registration fee (after November 15): \$40. Cancellation fee: \$40. * \$0 Low-income reduced fee	\$96*	\$97*	\$98*	\$98*
AP Capstone and Research Seminar * Late registration fee (after November 15): \$40. Cancellation fee: \$40. * \$0 Low-income reduced fee	\$144*	\$145*	\$146*	\$146*
Associated Student Body (ASB) Membership Card • Middle School • High School *Fees waived for Free and Reduced Lunch (if parent consent to disclose is on file) or College Bound Program	\$10-\$20* \$45*	\$10-\$20* \$45*	\$10-\$20* \$45*	\$10-\$20* \$45*
Athletic Participation Fee (Board Policy 2151) • Middle School • High School *Fees waived for Free and Reduced Lunch (if parent consent to disclose is on file) or College Bound Program	\$40* \$100*	\$40* \$100*	\$40* \$100*	\$40* \$100*
Band, Orchestra, Choir and Other Performing Units • Uniform and Robe Cleaning • Instrument Rental (Board Policy 6112)	\$10-\$20 \$40-\$255	\$20 \$40-\$255	\$20 \$40-\$255	\$20 \$40-\$255
Camps, Field Trips, Activities (Board Policy 2320)	Varies	Varies	Varies	Varies

Schedule 1

Student Fees: (continued) ([Board Policy 3520/Procedure 3520P](#))

For School Year:	2021-22	2022-23	2023-24	2024-25
Class Fees (Supplies) <ul style="list-style-type: none"> Fees may be assessed for consumable materials used in certain courses. Course registration literature describes fees for each class or activity. Fees may be up to \$20 per class, plus costs for special projects. Students pay the cost of materials for special projects that students take home. 	\$20/Varies	\$20/Varies	\$20/Varies	\$20/Varies
Parking Permit – High School	\$25 – \$55	\$25-\$55	\$25-\$55	\$20-\$55
PE Uniforms (Shirts/Shorts/Sweatshirts)	\$5 – \$15	\$5-\$15	\$5-\$15	\$5-\$15
School Day PSAT—Preliminary Scholastic Aptitude Test The district funds PSAT for all sophomores who take the exam during the scheduled testing day. Juniors may optionally participate for a \$25 fee if space allows.	Free	Free	Free	Free
College Board PSAT The College Board PSAT is administered on a variety of dates at out-of-district sites, some of which permit Everett Public Schools students to participate by paying a fee to that site in advance.	\$25	\$25	\$25	\$18
School Day SAT – Scholastic Aptitude Test The district funds SAT for all juniors who take the exam during the scheduled testing day.	Free	Free	Free	Free
College Board SAT The College Board administers the SAT at local schools on Saturdays for a fee. For convenience, this fee may be collected at the student’s high school. See collegeboard.org <i>*Subject to change by the College Board</i>	\$55*	\$55*	\$55*	\$60*
School Planners/Folder/Pages	\$3-\$5	\$3-\$5	\$3-\$5	\$3-\$6
State Assessment Administration Fee For resident students attending virtual, online, or distance public school without the capacity to assess at school location; fees are paid by the virtual, online, or distance public school. <ul style="list-style-type: none"> Per test with no required accommodations For extensive accommodations requiring one-on-one administration. 	\$100 Actual cost	\$100 Actual cost	\$150 Actual cost	\$150 Actual cost

Schedule 1

Student Fees: (continued) ([Board Policy 3520/Procedure 3520P](#))

For School Year:	2021-22	2022-23	2023-24	2024-25
Subscriptions (Online Vocabulary, Scholastic, Time for Kids, Smart Music)	Elementary \$2-\$9.50 Middle \$10-\$20	Elementary \$2-\$9.50 Middle \$10-\$20	Elementary \$2-\$10.50 Middle \$10-\$20	Elementary \$2-\$11 Middle \$10-\$20
World Language Proficiency Assessments *Retake price varies by cost of assessment if retaking same language in the same school year.	\$10* (First attempt in this language this year.)	\$10* (First attempt in this language this year.)	\$10* (First attempt in this language this year.)	\$10* (First attempt in this language this year.)
Yearbook • Middle School	\$25-\$30	\$25-\$30	\$25-\$30	\$25-\$30
• High School	\$55-\$70	\$55-\$70	\$55-\$70	\$55-\$70

Student Fines: ([Board Policy 3520/Procedure 3520P](#))

For School Year:	2021-22	2022-23	2023-24	2024-25
Lost or Damaged Property/Equipment Items Charged at full replacement cost, rounded to an even dollar. Items include but are not limited to lost, non-returned, or excessively damaged library books, textbooks, equipment and other items. (Board Policy 2151).	Replacement cost	Replacement cost	Replacement cost	Replacement cost
Lost or Damaged Student Technology and Equipment Charged at full replacement cost, rounded to an even dollar. Items include but are not limited to: Toshiba Portage, Lenovo L380, Lenovo N42 Chromebook, digital inking pen, device charger.	Replacement cost	Replacement cost	Replacement cost	Replacement cost
Overdue Fines	Not authorized	Not authorized	Not authorized	Not authorized
Fines for Normal Wear and Tear	Not authorized	Not authorized	Not authorized	Not authorized
Refunds for Lost Library/Textbooks or Other Items	No refunds 6 months from payment date	No refunds 6 months from payment date	No refunds 6 months from payment date	No refunds 6 months from payment date

Tuition-Based Fees:

For School Year:	2021-22	2022-23	2023-24	2024-25
Summer School • Registration per .5 Credit (in-district)	Free	Free	\$350	\$350
• Registration per .5 Credit (out-of-district)			\$450	\$450
On-line High School (Board Policy 2114) • Additional courses beyond 6 period school day. • Tuition assistance is available for all tuition-based fees, subject to qualifications and guidelines coordinated by each school's counselor.	\$225	\$225	\$225	\$225

Schedule 2

Miscellaneous Fees:

For School Year:	2021-22	2022-23	2023-24	2024-25
Returned Item Fee A charge will be assessed for any non-sufficient fund check (returned, NSF) or any other payment dishonored by non-acceptance or nonpayment by the appropriate financial institution.	\$20	\$20	\$20	\$20
Online Payment Convenience Fee A fee will may be added to the total transaction amount for patrons who opt for the convenience of paying for goods or services on-line by credit or debit card. The district's event ticketing system, food & nutrition account management system and some in-person point-of-sale transactions may charge a fee based on the amount of the transaction. The school district accepts payment in-person by cash or check with no additional fee. *Payments made through the district's online receipting portal are waived Waived while in a remote learning model	\$3*	\$3	\$3	Varies
In Person Credit Card Processing Fee A fee will be added to the total transaction amount for patrons who opt for the convenience of paying for goods or services by credit or debit card in person. The district accepts payment by cash or check with no additional fee.		N/A	N/A	\$.50 -\$ 1.50
Public Records Fee (Board Policy 4340) <ul style="list-style-type: none"> Up to sixteen (16) copies made within a fiscal year. Beginning with the 16th copy, cumulative for each fiscal year. Fee for USB flash drive. Fees for mailing records. 	No charge \$.15 /per page \$5 Actual cost of postage plus mailing container	No charge \$.15/per page \$5 Actual cost of postage plus mailing container	No charge \$.15/per page \$5 Actual cost of postage plus mailing container	No charge \$.15 /per page \$5 Actual cost of postage plus mailing container

Schedule 3
For the 2023-24 School Year
Effective September 1, 2023 – August 31, 2024

Per Facility Use & Prioritization Schedules 3A - 3C

Schedule 3A – Facilities

Facility User Classifications for Schedule 3A

Schedule 3B – Everett Civic Auditorium

Schedule 3C – Synthetic Turf Fields at Everett Memorial Stadium

Schedule 3A For the 2023-24 School Year							
Schedule A applies to all facilities except Everett Civic Auditorium and synthetic turf fields at Everett Memorial Stadium							

Facility	Group I	Group II	Group III	Group IV	Group V	Group VI	Group VII
Classroom	Free Use	Per Agreement	\$8.75/ Youth/Season Single Event \$19.50/hr	\$14.00/ Youth/Season Single Event \$19.50/hr	\$22.00/hr	\$19.50/hr	\$59.50/hr
Computer Lab or Community Resource Center (CRC) Conference Room serving 0-20 people	Free Use	Per Agreement	\$8.75/ Youth/Season Single Event \$19.50/hr	\$14.00/ Youth/Season Single Event \$19.50/hr	\$32.50/hr	\$19.50/hr	\$72.00/hr
Library or CRC Conference Room serving 21-110 people	Free Use	Per Agreement	\$8.75/ Youth/Season Single Event \$22.75/hr	\$14.00/ Youth/Season Single Event \$22.75/hr	\$30.25/hr	\$22.75/hr	\$86.50/hr
Cafeteria/Everett HS Little Theater or CRC Conference Room serving over 110 people	Free Use	Per Agreement	\$8.75/ Youth/Season Single Event \$35.25/hr	\$14.00/ Youth/Season Single Event \$35.25/hr	\$37.00/hr	\$35.25/hr	\$102.00/hr
Kitchen	Free Use	Per Agreement	\$8.75/ Youth/Season Single Event \$33.50/hr	\$14.00/ Youth/Season Single Event \$33.50/hr	\$38.75/hr	\$33.50/hr	\$108.50/hr
Elementary Gym	Free Use	Per Agreement	\$8.75/ Youth/Season Single Event \$35.25/hr	\$14.00/ Youth/Season Single Event \$35.25/hr	\$38.50/hr	\$35.25/hr	\$104.50/hr
Middle/High School Aux. Gym	Free Use	Per Agreement	\$8.75/ Youth/Season Single Event \$30.25/hr	\$14.00/ Youth/Season Single Event \$30.25/hr	\$46.25/hr	\$30.25/hr	\$133.00/hr
Middle/High School Main Gym	Free Use	Per Agreement	\$8.75/ Youth/Season Single Event \$42.50/hr	\$14.00/ Youth/Season Single Event \$42.50/hr	\$84.25/hr	\$42.50/hr	\$232.00/hr
Middle/High School Locker Room	Free Use	Per Agreement	\$8.75/ Youth/Season Single Event \$28.00/hr	\$14.00/ Youth/Season Single Event \$28.00/hr	\$32.00/hr	\$28.00/hr	\$87.50/hr
Elementary Grass Field	Free Use	Per Agreement	\$8.75/ Youth/Season Single Event \$22.75/hr	\$14.00/ Youth/Season Single Event \$22.75/hr	\$35.75/hr	\$22.75/hr	\$50.00/hr
Middle/High School Grass Field	Free Use	Per Agreement	\$8.75/ Youth/Season Single Event \$30.50/hr	\$14.00/ Youth/Season Single Event \$30.50/hr	\$50.00/hr	\$30.50/hr	\$70.00/hr
Everett HS Lincoln Field, Cascade/ Jackson HS and North MS Synthetic Turf Fields	Free Use	Per Agreement	\$39.00/hr	\$96.00/hr	\$96.00/hr	\$96.00/hr	\$136.50/hr

Schedule 3A
For the 2023-24 School Year

Schedule A applies to all facilities <u>except</u> Everett Civic Auditorium and synthetic turf fields at Everett Memorial Stadium
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Facility	Group I	Group II	Group III	Group IV	Group V	Group VI	Group VII
Tennis Courts (pair)	Not Applicable (N/A)	Per Agreement	\$11.75 per hour	\$11.75 per hour	\$17.25 per hour	\$11.75 per hour	\$17.25 per hour
Small Parking Lot* (up to 50 parking spaces)	N/A	Per Agreement	\$186.50 per day \$1,679.50 per month	\$186.50 per day \$1,679.50 per month	\$215.75 per day \$1,942.00 per month	\$186.50 per day \$1,679.50 per month	\$583.25 per day \$5,248.75 per month
Medium Parking Lot* (between 50 and 150 parking spaces)	N/A	Per Agreement	\$373.00 per day \$3,359.25 per month	\$373.00 per day \$3,359.25 per month	\$431.50 per day \$3,884.00 per month	\$373.00 per day \$3,359.25 per month	\$1,166.50 per day \$10,497.50 per month
Large Parking Lot* (over 150 parking spaces)	N/A	Per Agreement	\$560.00 per day \$5,038.75 per month	\$560.00 per day \$5,038.75 per month	\$647.75 per day \$5,826.25 per month	\$560.00 per day \$5,038.75 per month	\$1,749.50 per day \$15,746.25 per month

*This portion of Schedule 3A allows a user group to have sole use of a parking lot for the time reserved. At all other times after regular school hours parking lots may be used by and will be shared with all facility users, visitors, staff, and students.

Contact Information

Everett Public Schools, Community Services Department 24-hour message line and main office phone: 425-385-4045 / 425-385-4046
After-hours phone: 425-923-6336 Email: community@everettsd.org

Schedule 3A
For the 2023-24 School Year

- A “season” for Groups III and IV users is generally identified as fall, winter, spring, and summer to correspond with seasonal use of fields and gymnasiums by youth sports organizations. Group III and IV users with less intensive use of district facilities (i.e., scout organizations, youth symphony, etc., meeting 3-4 times per month) will be charged the rate of one season annually.
- Special events for Groups III and IV users (e.g., performances/tournaments beyond regular meetings/league play) asking attendees for donations or charging entry fees or admission fees will be charged a single event fee for each area used and will also be charged for a custodian to be on site the entire time of the event plus clean up time at the applicable billing rate, including overtime if necessary. This does not apply to the sale of concessions.
- The district reserves the right to require security/safety services to be present at any event it deems necessary based upon the type of activity, group size and other factors as determined by the district. Security fees range from \$57-\$80 per hour with a 4-hour minimum. A Campus Security Officer (CSO) or School Resource Officer (SRO)/Police Officer will be provided by the district. Private security services are prohibited.
- Rentals of indoor facilities beyond regular custodial work hours will require payment of an hourly custodial overtime charge. A minimum of two hours in custodial charges at the rate of \$56.50 per hour will be charged for use on Saturdays and non-school days. A minimum of two hours in custodial charges at the rate of \$76.00 per hour shall be charged on Sundays and holidays.
- Rentals of the Everett High Little Theater may require a technician. A minimum of two (2) hours in technician charges at the rate of \$51.00 per hour for use shall be charged; however, the district reserves the right to waive the technician charge requirement based on the type of use. Contact the Community Services Department for minimal availability.
- Marley floor set-up charge of \$130.00.
- Rental of the Community Resource Center (CRC) conference rooms serving more than twenty (20) people will require additional payment for custodial cleaning services, with rates and times commensurate with size of group and whether food will be served. Overtime and/or holiday pay may be required if rental is after normal business hours.
- Due to the unique function of the CRC, the district has determined that recurring use of the CRC by users may interfere with the conduct of the district’s educational program. Accordingly, CRC conference rooms and other facilities may be reserved only for individual, one-time events and are not available for recurring uses such as weekly or monthly meetings. At the district’s discretion, and only to the extent that such use does not interfere with the conduct of the district’s educational program and that such facilities are not required for school purposes, the district may make exceptions to this policy for Group I users.
- Rentals of the Everett High School Lincoln Field: A minimum of two (2) hours in custodial charges, at \$56.50 per hour shall be charged Monday—Saturday; \$76.00 per hour shall be charged for Sundays and holidays. Use of field lights will incur an additional charge of \$49.25 per hour. All activities require a district-approved supervisor. District-provided supervisory fees may be charged at \$42.00 per hour.
- Youth athletic groups in Groups III, IV and V that reserve athletic fields for seasonal sports may obtain permission to place one storage container on each school site they are scheduled to use, for storage of sports equipment, clothing, tools and grounds maintenance equipment, under a lease agreement with the district that is separate from the provisions in this fee schedule. Lease agreement forms may be obtained from the Community Services Department.

Facility User Classifications for Schedule 3A For the 2023-24 School Year

The users of Everett Public Schools' facilities shall be grouped and prioritized in the following manner. The users in Group I shall have top priority before the other groups have use of the facilities and other user groups shall be prioritized in the order listed.

Group I – School Affiliated Nonprofit Groups

Nonprofit groups affiliated with the district whose purpose is to support the mission of the district, i.e., PTAs, EPS Foundation, Booster Clubs, Blue and Gold Club, etc.

Group II – Inter-Local Agreement Groups

Groups that have an inter-local agreement with the district.

Group III – Nonprofit In-District Youth Groups/Select Nonprofit In-District Youth Groups

Nonprofit groups/events that are exclusively for youth twenty (20) years of age or younger with open enrollment and open participation of all ability levels *or whose participants are selected on a competitive or tryout basis and whose activities are not open to youth of all ability levels* with at least 80% of the youth living within the boundaries of the district, i.e., scouting organizations, soccer leagues, little leagues, etc./select/premier and club soccer teams. First priority will be given to open enrollment programs.

Group IV – Nonprofit Partial In-District Youth Groups

Nonprofit groups/events that are exclusively for youth twenty (20) years of age or under with more than 50% and less than 80% of the youth living within the boundaries of the district whose participants are provided activities for a season, i.e., scouting organizations, soccer leagues, little leagues, etc.

Group V – Other Youth Groups

Youth groups or youth organizational activities which do not qualify under Groups III or IV.

Group VI – Nonprofit In-District Adult Groups

Nonprofit local adult groups with 80% of the adults living within the boundaries of the district which have as their prime focus the interest and needs of the adults of the local community, which includes adult organizations with a nonprofit status, and adult activities sponsored by government agencies, i.e., adult recreational sports, homeowners' associations, government agencies, and organized community groups. Any Group VI activity that charges a participation fee or tuition shall be classified as a Group VII.

Group VII – Other Adult Groups/For-Profit Groups

Adult groups or organizational activities which do not qualify under Group V/all commercial and/or promotional activities such as for-profit presentations, i.e., insurance TSA informational meetings, wedding receptions and private parties.

Contact Information

Everett Public Schools, Community Services Department 24-hour message line and main office phone: 425-385-4045 / 425-385-4046
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Schedule 3B				
For the 2023-24 School Year				
Everett Civic Auditorium				
2415 Colby Avenue, Everett, WA 98201				

CATEGORY GROUP		DAYTIME	EVENING	AFTERNOON/ EVENING
		4 sequential hours between 6:00 a.m. and 4:00 p.m.	4 sequential hours between 4:00 p.m. and midnight	8 sequential hours between noon and midnight
I. Everett Public Schools, nonprofit groups affiliated with the district whose purpose is to support the mission of the district, i.e., PTAs, EPS Foundation, Booster Clubs, Blue and Gold Club, etc.	Minimum: Each Add. Hour:	\$0 \$0	\$0 \$0	\$0 \$0
II. In-district, nonprofit organizations that do not charge admissions or request donations.	Minimum: Each Add. Hour:	\$851 \$160	\$851 \$160	\$1,689 \$160
III. In-district, nonprofit organizations that charge admissions or request donations.	Minimum: Each Add. Hour:	\$1,403 \$263	\$1,509 \$296	\$2,902 \$277
IV. Out-of-district, nonprofit organizations that do not charge admissions or request donations.	Minimum: Each Add. Hour:	\$1,612 \$296	\$1,908 \$366	\$3,513 \$343
V. Out-of-district, nonprofit organizations that charge admissions or request donations.	Minimum: Each Add. Hour:	\$2,017 \$386	\$2,592 \$496	\$4,597 \$426
VI. All other organizations	Minimum: Each Add. Hour:	\$2,734 \$514	\$3,997 \$767	\$6,707 \$631

- The district reserves the right to require security/safety services be present at any event it deems necessary based upon the type of activity, group size and other factors as determined by the district. Security fees range from \$57-\$80 per hour with a 4-hour minimum. A Campus Security Officer (CSO) or School Resource Officer (SRO)/Police Officer will be provided by the district. Private security services are prohibited.

Contact Information

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Schedule 3C
For the 2023-24 School Year

Synthetic Turf Fields at Everett Memorial Stadium
3721 Oakes Avenue
Everett, WA 98201

CATEGORY	Football Stadium	Baseball Stadium
I. Everett Public Schools (EPS)	No fee	No fee
II. Inter-local agreement groups PTA and booster groups directly supporting the mission of EPS	Per agreement	Per agreement
III. Nonprofit youth groups with at least 80% of the youth living within EPS boundaries WIAA-sponsored tournaments that EPS teams are eligible to compete at, even if no EPS team qualifies for the tournament	\$45.75 per hr.	\$68.00 per hour
IV. Nonprofit youth groups with fewer than 80% of the participants living within EPS boundaries Nonprofit adult groups that rent for own pleasure Organizations with local sponsorship that raise money for local charities.	\$95.75 per hour	\$215.75 per hour
V. Outside organizations, that rent for their financial profit Outside organizations that rent to advertise/promote their own organization	Practices and activities without spectators or use of seating areas, concessions, or locker rooms \$136.25 per hour	Practices and activities without spectators or use of seating areas, concessions, or locker rooms \$215.75 per hour
	Competitions and activities with spectators and/or use of seating areas, concessions, and locker rooms \$312.25 per hour	Competitions and activities with spectators and/or use of seating areas, concessions, and locker rooms \$460.75 per hour

- The district reserves the right to require security/safety services be present at any event it deems necessary based upon the type of activity, group size and other factors as determined by the district. Security fees range from \$57-\$80 per hour with a 4-hour minimum. A Campus Security Officer (CSO) or School Resource Officer (SRO)/Police Officer will be provided by the district. Private security services are prohibited.
- All activities require a district-approved supervisor. Supervisory fees are \$42.00 per hour. Users will be charged an additional 30 minutes of the supervisory fee for opening and closing gates and restrooms. Gates will open 15 minutes prior to the reservation and close 15 minutes after the reservation. An additional 30 minutes will be charged for the use of field lights and/or the press box.
- A minimum of two hours in custodial charges, at \$56.50 per hour, charged Monday – Saturday; \$76.00 per hour, charged for Sundays and holidays. Groups of 500 or more may incur additional custodial charges.
- Press box announcer charge at \$42.00 per hour.
- Field lights \$53.00 per hour.
- Grandstand use may require a minimum of two hours cleanup charge at \$56.50 per hour, charged Monday-Saturday. \$76.00 per hour charge for Sundays and holidays. Late evening use will be charged accordingly for the following days fees.
- Stadium Baseball Field: Community users are required to repair the pitcher's mound and home plate. It is essential that additional time be included in the reservation request to allow for this field repair. If the field is not fully repaired following the rental, the user will be charged a fee of \$187.50 per occurrence to reimburse the district's maintenance department for performing this work.

Contact Information

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MANAGEMENT SUPPORT**Fees, Fines and Charges**

Schedule 3 For the 2024-25 School Year Effective September 1, 2024 – August 31, 2025

Per Facility Use & Prioritization Schedules 3A - 3C

Schedule 3A – Facilities
Facility User Classifications for Schedule 3A
Schedule 3B – Everett Civic Auditorium
Schedule 3C – Synthetic Turf Fields at Everett Memorial Stadium

Schedule 3A For the 2024-25 School Year							
Schedule A applies to all facilities <u>except</u> Everett Civic Auditorium and synthetic turf fields at Everett Memorial Stadium							
Facility	Group I	Group II	Group III	Group IV	Group V	Group VI	Group VII
Classroom	Free Use	Per Agreement	\$9.00/hr Youth/Season Single Event \$20.25/hr	\$14.50/hr Youth/Season Single Event \$20.25/hr	\$23.00/hr	\$20.25/hr	\$62.00/hr
Computer Lab or Community Resource Center (CRC) Conference Room serving 0-20 people	Free Use	Per Agreement	\$9.00/hr Youth/Season Single Event \$20.25/hr	\$14.50/hr Youth/Season Single Event \$20.25/hr	\$34.00/hr	\$20.25/hr	\$75.00/hr
Library or CRC Conference Room serving 21-110 people	Free Use	Per Agreement	\$9.00/hr Youth/Season Single Event \$23.75/hr	\$14.50/hr Youth/Season Single Event \$23.75/hr	\$31.50/hr	\$23.75/hr	\$90.00/hr
Cafeteria/Everett HS Little Theater or CRC Conference Room serving over 110 people	Free Use	Per Agreement	\$9.00/hr Youth/Season Single Event \$36.75/hr	\$14.50/hr Youth/Season Single Event \$36.75/hr	\$38.50/hr	\$36.75/hr	\$106.50/hr
Kitchen	Free Use	Per Agreement	\$9.00/hr Youth/Season Single Event \$35.00/hr	\$14.50/hr Youth/Season Single Event \$35.00/hr	\$40.50/hr	\$35.00/hr	\$113.25/hr
Elementary Gym	Free Use	Per Agreement	\$9.00/hr Youth/Season Single Event \$36.75/hr	\$14.50/hr Youth/Season Single Event \$36.75/hr	\$40.25/hr	\$36.75/hr	\$109.00/hr
Middle/High School Aux. Gym	Free Use	Per Agreement	\$9.00/hr Youth/Season Single Event \$31.50/hr	\$14.50/hr Youth/Season Single Event \$31.50/hr	\$48.25/hr	\$31.50/hr	\$138.75/hr
Middle/High School Main Gym	Free Use	Per Agreement	\$9.00/hr Youth/Season Single Event \$44.25/hr	\$14.50/hr Youth/Season Single Event \$44.25/hr	\$88.00/hr	\$44.25/hr	\$242.25/hr
Middle/High School Locker Room	Free Use	Per Agreement	\$9.00/hr Youth/Season Single Event \$29.25/hr	\$14.50/hr Youth/Season Single Event \$29.25/hr	\$33.50/hr	\$29.25/hr	\$91.25/hr
Elementary Grass Field	Free Use	Per Agreement	\$9.00/hr Youth/Season Single Event \$23.75/hr	\$14.50/hr Youth/Season Single Event \$23.75/hr	\$37.25/hr	\$23.75/hr	\$52.25/hr
Middle/High School Grass Field	Free Use	Per Agreement	\$9.00/hr Youth/Season Single Event \$31.75/hr	\$14.50/hr Youth/Season Single Event \$31.75/hr	\$52.25/hr	\$31.75/hr	\$73.00/hr
Everett HS Lincoln Field, Cascade/ Jackson HS and North MS Synthetic Turf Fields	Free Use	Per Agreement	\$40.75/hr	\$100.25/hr	\$100.25/hr	\$100.25/hr	\$142.50/hr

Schedule 3A For the 2024-25 School Year							
Schedule A applies to all facilities <u>except</u> Everett Civic Auditorium and synthetic turf fields at Everett Memorial Stadium							

Facility	Group I	Group II	Group III	Group IV	Group V	Group VI	Group VII
Tennis Courts (pair)	Not Applicable (N/A)	Per Agreement	\$12.25/hr	\$12.25/hr	\$18.00/hr	\$12.25/hr	\$18.00/hr
Small Parking Lot* (up to 50 parking spaces)	N/A	Per Agreement	\$194.75/day \$1,753.50/ month	\$194.75/day \$1,753.50/ month	\$225.25/day \$2,027.50/ month	\$194.75/day \$1,753.50/ month	\$609.00/day \$5,479.75/ month
Medium Parking Lot* (between 50 and 150 parking spaces)	N/A	Per Agreement	\$389.50/day \$3,507.00/ month	\$389.50/day \$3,507.00/ month	\$450.50/day \$4,055.00/ month	\$389.50/day \$3,507.00/ month	\$1,218.00/day \$10,959.50/ month
Large Parking Lot* (over 150 parking spaces)	N/A	Per Agreement	\$584.75/day \$5,260.50/ month	\$584.75/day \$5,260.50/ month	\$676.25/day \$6,082.50/ month	\$584.75/day \$5,260.50/ month	\$1,826.50/day \$16,439.00/ month

*This portion of Schedule 3A allows a user group to have sole use of a parking lot for the time reserved. At all other times after regular school hours parking lots may be used by and will be shared with all facility users, visitors, staff, and students.

Contact Information

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**Schedule 3A
For the 2024-25 School Year**

- A “season” for Groups III and IV users is generally identified as fall, winter, spring, and summer to correspond with seasonal use of fields and gymnasiums by youth sports organizations. Group III and IV users with less intensive use of district facilities (i.e., scout organizations, youth symphony, etc., meeting 3-4 times per month) will be charged the rate of one season annually.
- Special events for Groups III and IV users (e.g., performances/tournaments beyond regular meetings/league play) asking attendees for donations or charging entry fees or admission fees will be charged a single event fee for each area used and will also be charged for a custodian to be on site the entire time of the event plus clean up time at the applicable billing rate, including overtime if necessary. This does not apply to the sale of concessions.
- The district reserves the right to require security/safety services to be present at any event it deems necessary based upon the type of activity, group size and other factors as determined by the district. Security fees range from \$59.50-\$83.50 per hour with a 4-hour minimum. A Campus Security Officer (CSO) or School Resource Officer (SRO)/Police Officer will be provided by the district. Private security services are prohibited.
- Rentals of indoor facilities beyond regular custodial work hours will require payment of an hourly custodial overtime charge. A minimum of two hours in custodial charges at the rate of \$59.00 per hour will be charged for use on Saturdays and non-school days. A minimum of two hours in custodial charges at the rate of \$79.50 per hour shall be charged on Sundays and holidays.
- Rentals of the Everett High Little Theater may require a technician. A minimum of two (2) hours in technician charges at the rate of \$53.25 per hour for use shall be charged; however, the district reserves the right to waive the technician charge requirement based on the type of use. Contact the Community Services Department for minimal availability.
- Marley floor set-up charge of \$135.75.
- Rental of the Community Resource Center (CRC) conference rooms serving more than twenty (20) people will require additional payment for custodial cleaning services, with rates and times commensurate with size of group and whether food will be served. Overtime and/or holiday pay may be required if rental is after normal business hours.
- Due to the unique function of the CRC, the district has determined that recurring use of the CRC by users may interfere with the conduct of the district’s educational program. Accordingly, CRC conference rooms and other facilities may be reserved only for individual, one-time events and are not available for recurring uses such as weekly or monthly meetings. At the district’s discretion, and only to the extent that such use does not interfere with the conduct of the district’s educational program and that such facilities are not required for school purposes, the district may make exceptions to this policy for Group I users.
- Rentals of the Everett High School Lincoln Field: A minimum of two (2) hours in custodial charges, at \$59.00 per hour shall be charged Monday—Saturday; \$79.50 per hour shall be charged for Sundays and holidays. Use of field lights will incur an additional charge of \$ 51.50 per hour. All activities require a district-approved supervisor. District-provided supervisory fees may be charged at \$44.00 per hour.
- Youth athletic groups in Groups III, IV and V that reserve athletic fields for seasonal sports may obtain permission to place one storage container on each school site they are scheduled to use, for storage of sports equipment, clothing, tools, and grounds maintenance equipment, under a lease agreement with the district that is separate from the provisions in this fee schedule. Lease agreement forms may be obtained from the Community Services Department.

Facility User Classifications for Schedule 3A For the 2024-25 School Year

The users of Everett Public Schools' facilities shall be grouped and prioritized in the following manner. The users in Group I shall have top priority before the other groups have use of the facilities and other user groups shall be prioritized in the order listed.

Group I – School Affiliated Nonprofit Groups

Nonprofit groups affiliated with the district whose purpose is to support the mission of the district, i.e., PTAs, EPS Foundation, Booster Clubs, Blue and Gold Club, etc.

Group II – Inter-Local Agreement Groups

Groups that have an inter-local agreement with the district.

Group III – Nonprofit In-District Youth Groups/Select Nonprofit In-District Youth Groups

Nonprofit groups/events that are exclusively for youth twenty (20) years of age or younger with open enrollment and open participation of all ability levels *or whose participants are selected on a competitive or tryout basis and whose activities are not open to youth of all ability levels* with at least 80% of the youth living within the boundaries of the district, i.e., scouting organizations, soccer leagues, little leagues, etc./select/premier and club soccer teams. First priority will be given to open enrollment programs.

Group IV – Nonprofit Partial In-District Youth Groups

Nonprofit groups/events that are exclusively for youth twenty (20) years of age or under with more than 50% and less than 80% of the youth living within the boundaries of the district whose participants are provided activities for a season, i.e., scouting organizations, soccer leagues, little leagues, etc.

Group V – Other Youth Groups

Youth groups or youth organizational activities which do not qualify under Groups III or IV.

Group VI – Nonprofit In-District Adult Groups

Nonprofit local adult groups with 80% of the adults living within the boundaries of the district which have as their prime focus the interest and needs of the adults of the local community, which includes adult organizations with a nonprofit status, and adult activities sponsored by government agencies, i.e., adult recreational sports, homeowners' associations, government agencies, and organized community groups. Any Group VI activity that charges a participation fee or tuition shall be classified as a Group VII.

Group VII – Other Adult Groups/For-Profit Groups

Adult groups or organizational activities which do not qualify under Group V/all commercial and/or promotional activities such as for-profit presentations, i.e., insurance TSA informational meetings, wedding receptions and private parties.

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Schedule 3B
For the 2024-25 School Year

Everett Civic Auditorium
2415 Colby Avenue, Everett, WA 98201

CATEGORY GROUP		DAYTIME	EVENING	AFTERNOON/ EVENING
		4 sequential hours between 6:00 a.m. and 4:00 p.m.	4 sequential hours between 4:00 p.m. and midnight	8 sequential hours between noon and midnight
I. Everett Public Schools, nonprofit groups affiliated with the district whose purpose is to support the mission of the district, i.e., PTAs, EPS Foundation, Booster Clubs, Blue and Gold Club, etc.	Minimum: Each Add. Hour:	\$0 \$0	\$0 \$0	\$0 \$0
II. In-district, nonprofit organizations that do not charge admissions or request donations.	Minimum: Each Add. Hour:	\$1,208 \$247	\$1,208 \$247	\$2,083 \$247
III. In-district, nonprofit organizations that charge admissions or request donations.	Minimum: Each Add. Hour:	\$1,785 \$355	\$1,895 \$389	\$3,350 \$369
IV. Out-of-district, nonprofit organizations that do not charge admissions or request donations.	Minimum: Each Add. Hour:	\$2,003 \$389	\$2,312 \$462	\$3,988 \$438
V. Out-of-district, nonprofit organizations that charge admissions or request donations.	Minimum: Each Add. Hour:	\$2,426 \$483	\$3,026 \$598	\$5,119 \$525
VI. All other organizations	Minimum: Each Add. Hour:	\$3,174 \$617	\$4,493 \$881	\$7,322 \$739

- Fees include audio technician and custodial staff on site the entire time of use.
- The district reserves the right to require security/safety services be present at any event it deems necessary based upon the type of activity, group size and other factors as determined by the district. Security fees range from \$59.50-\$83.50 per hour with a 4-hour minimum. A Campus Security Officer (CSO) or School Resource Officer (SRO)/Police Officer will be provided by the district. Private security services are prohibited.

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Schedule 3C For the 2024-25 School Year		
Synthetic Turf Fields at Everett Memorial Stadium 3721 Oakes Avenue Everett, WA 98201		
CATEGORY	Football Stadium	Baseball Stadium
I. Everett Public Schools (EPS)	No fee	No fee
II. Inter-local agreement groups PTA and booster groups directly supporting the mission of EPS	Per agreement	Per agreement
III. Nonprofit youth groups with at least 80% of the youth living within EPS boundaries WIAA-sponsored tournaments that EPS teams are eligible to compete at, even if no EPS team qualifies for the tournament	\$47.75/hr	\$71.00/hr
IV. Nonprofit youth groups with fewer than 80% of the participants living within EPS boundaries Nonprofit adult groups that rent for own pleasure Organizations with local sponsorship that raise money for local charities.	\$100.00/hr	\$225.25/hr
V. Outside organizations, that rent for their financial profit Outside organizations that rent to advertise/promote their own organization	Practices and activities without spectators or use of seating areas, concessions, or locker rooms \$142.50/hr	Practices and activities without spectators or use of seating areas, concessions, or locker rooms \$225.25/hr
VI. Outside organizations, that rent for their financial profit Outside organizations that rent to advertise/promote their own organization	Competitions and activities with spectators and/or use of seating areas, concessions, and locker rooms \$326.00/hr	Competitions and activities with spectators and/or use of seating areas, concessions, and locker rooms \$481.00/hr

- The district reserves the right to require security/safety services be present at any event it deems necessary based upon the type of activity, group size and other factors as determined by the district. Security fees range from \$59.50-\$83.50 per hour with a 4-hour minimum. A Campus Security Officer (CSO) or School Resource Officer (SRO)/Police Officer will be provided by the district. Private security services are prohibited.
- All activities require a district-approved supervisor. Supervisory fees are \$44.00 per hour. Users will be charged an additional 30 minutes of the supervisory fee for opening and closing gates and restrooms. Gates will open 15 minutes prior to the reservation and close 15 minutes after the reservation. An additional 30 minutes will be charged for the use of field lights and/or the press box.
- A minimum of two hours in custodial charges, at \$59.00 per hour, charged Monday – Saturday; \$79.50 per hour, charged for Sundays and holidays. Groups of 500 or more may incur additional custodial charges.
- Press box announcer charge at \$44.00 per hour.
- Field lights \$55.25 per hour.
- Grandstand use may require a minimum of two hours cleanup charge at \$59.00 per hour, charged Monday-Saturday. \$79.50 per hour charge for Sundays and holidays. Late evening use will be charged accordingly for the following days fees.
- Stadium Baseball Field: Community users are required to repair the pitcher's mound and home plate. It is essential that additional time be included in the reservation request to allow for this field repair. If the field is not fully repaired following the rental, the user will be charged a fee of \$195.75 per occurrence to reimburse the district's maintenance department for performing this work.

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